

**EDUCATION DEPARTMENT, CHANDIGARH ADMINISTRATION**  
**2<sup>nd</sup> Floor, Additional Deluxe Building, Sector-9-D, Chandigarh**

**RECRUITMENT NOTICE FOR THE POSTS OF NURSERY TEACHERS (NTT)**

Advertisement No.04/2023

Dated : 28/12/2023

**IMPORTANT NOTE: Only online application will be accepted. Application received through any other mode shall stand rejected automatically.**

The opening date and closing date for receipt of online applications are as under:

Opening date of Application	: 10.01.2024	11.00 AM onwards
Closing date of Application	: 05.02.2024	upto 05.00 PM
Last date to deposit the fees	: 08.02.2024	upto 02.00 PM

Candidates will be required to click "Recruitments" on the website i.e. <https://www.chdeducation.gov.in/> to submit the application.

Education Department, Chandigarh Administration invites online applications from eligible candidates to fill up 100 posts of Nursery Teachers (NTT) on regular basis as per following details:-

Sr. No.	Name of the Post	General	OBC	SC	EWS	Total Posts	Horizontal Reservation	
							PWD**	ESM**
1	Nursery Teacher (NTT)	45	27	18	10	100	04 (VH-1, HH-1, OH-1, Other-1)*	10

\* Reservation for benchmark disabilities as defined in area of Education (teaching) vide Gazette of India, Ministry of Social Justice, and Empowerment (Department of Empowerment of Persons with Disabilities (Divyangjan) notification no.38-16/2020-DD-III dated 04<sup>th</sup> January 2021 will be followed.

\*\* Candidates appointed against PWD & ESM quota will consume the posts from the respective category to which they belong i.e. GEN/SC/OBC.

- Instructions regarding reservation of SC/OBC category issued by the Govt. of India and Department of Personnel Chandigarh Administration will be followed. Copy of instructions is available on Website <https://www.chdeducation.gov.in/>. Under OBC category, candidates of those castes will be given benefits which are included in Union Territory, Chandigarh list.

**2. PAY SCALE / MATRIX**

The Pay scale for the post of Nursery Teachers (NTT) is Rs.9300-34800+Grade Pay Rs.4200 (Level-6) notified by Chandigarh Administration, Finance Department (Accounts Branch) vide notification no. 7000/15/8-F&P0(7)/2023/4354 dated 29.03.2023.

**3. ESSENTIAL QUALIFICATIONS FOR THE POST OF NURSERY TEACHERS (NTT):-**

- (i) Senior Secondary School Certificate (Class XII or its equivalent) from recognized board with at least 50% marks.

**OR**

Senior Secondary (Class XII or its equivalent) from recognized board with atleast 45% marks in accordance with the NCTE Regulations, 2002 notified on 13<sup>th</sup> November, 2002; AND

- (ii) Diploma in Nursery Teachers Education / Pre-School Education / Early Childhood Education Programme (D.E.C.Ed.) of duration of not less than two years or B.Ed. Nursery from NCTE recognized institution."

**NOTE-1 : As per section 17 (4) of NCTE Act 1993,**

(A) If an institution offers any course or training in teacher education after the coming into force of the order withdrawing recognition under sub-section (1), or where an institution offering a course or training in teacher education immediately before the appointed day fails or neglects to obtain recognition or permission under this Act, the qualification in teacher education obtained pursuant to such course or training or after undertaking a course or training in such institution, shall not be treated as a valid qualification for purposes of employment under the Central Government, any State Government or University, or in any school, college or other educational body aided by the Central Government or any State Government.

As such, candidates who have passed *Nursery Teachers Education / Pre-School Education / Early Childhood Education Programme (D.E.C.Ed.)* of duration of not less than two years from NCTE recognized institute or *B.Ed. Nursery* from the institutes recognized by NCTE, shall only be eligible for appointment as Nursery Teacher.

Any candidate who has not passed *Nursery Teachers Education / Pre-School Education / Early Childhood Education Programme (D.E.C.Ed.) / B.Ed. Nursery* course from an institute not recognized by the NCTE shall not be eligible.

#### **NOTE-2:-**

Department of Personnel, Chandigarh Administration issued instructions vide Memo.No.28/69-IH(12)Pers.Trig. 2019/17987 dated 25.11.2019 regarding mandatory basic ICT skill. as under:-

*"Certificate of ICT skill course i.e. course on computer concepts (CCC) 80 hours from a Govt. recognized institutions OR a reputed institution which is an ISO 9001 certified OR Department of Electronics Accreditation of Computer Course (DOEACC) of Govt. of India OR from NIELIT and its authorized institutions at the time of their appointment."*

This condition must be satisfied before issuing of appointment letter.

#### **4. MODE OF SELECTION AND SCHEME OF EXAMINATION FOR THE POST OF NTT:**

- i) Merit list for selection will be prepared on the basis of total marks obtained in Objective Type Test/MCQ. One objective type tests of 150 Marks will be conducted. Qualifying marks for test will be 40% for all candidates. No interview will be conducted.
- ii) Written test consisting of Multiple-choice questions will be conducted as under:

Total no. of questions	: 150	
Total marks	: 150	
Time	: 2 hours 30 minutes	
Sr.No	Details	No. of MCQs
1.	General Awareness	15 questions
2.	Reasoning Ability and Arithmetic	15 questions
3.	Teaching Aptitude & Pedagogy	30 questions
4.	Information & Communication Technology (ICT)	15 questions
5.	*Test of Punjabi Language and Comprehension	10 questions
6.	*Test of Hindi Language and Comprehension	10 questions
7.	*Test of English Language and Comprehension	10 questions
8.	*Mathematics	15 questions
9.	*General Science	15 questions
10.	*Social Science	15 questions

**Note:-**

- a) \*Difficulty Level of questions will be upto 10<sup>th</sup> standard.
- b) Minimum qualifying marks will be 40%.
- c) Negative marking will be applicable and deduction of 0.25 marks will be made for each wrong answer.

- d) The examination questions will be bilingual (English & Hindi) except for the Language papers which would be in the concerned Language only.

## 5. SELECTION PROCEDURE

- i) All the candidates who will submit ONLINE application along with requisite fees on or before the closing date will be issued admit card to appear in the written test without checking the eligibility conditions.
- ii) After the conduct of written test, answer key will be uploaded on website as per schedule for submission of objections by the candidates.
- iii) Marks obtained by the candidates in written test will be uploaded on the website.
- iv) In case two or more candidates are having same marks in written test then a candidate having higher marks in 2 years Diploma in Nursery Teachers Education / Pre-School Education /Early Childhood Education Programme or B.Ed. Nursery will rank higher in the merit. Even then if two candidates are at same rank, the candidate older in age will rank higher in merit.
- v) Merit list prepared on the basis of marks in written test will be uploaded on the website and on the basis of said merit; candidates will be called for scrutiny of original document and checking of eligibility conditions. (to be read along with point vi ).
- vi) Candidates to be called for scrutiny of original documents under each category will be 1.5 times (one and half times) the number of posts under each category.
- vii) List of selected candidates will be prepared on the basis of total marks obtained in Objective Type Test. **Final merit list for selection will be released after checking of eligibility conditions and ICT skill training certificates.**
- viii) Merit list for selection will be released after checking of eligibility conditions and ICT skill training certificates. Provisional Appointment letters will be issued to the selected candidates after checking/verification of eligibility conditions /verification of all documents including ICT skill training certificate.

## 6. AGE LIMIT

- i. Candidates age should be strictly between 18 to 37 years as on 01.01.2023.
- ii. Relaxation to SC/OBC/ESM/PwBD and other category candidates will be given as per the instructions issued by Govt. of India/Chandigarh Administration. Under OBC category, candidates of those castes will be given benefits which are included in Union Territory, Chandigarh list.
- iii. Contract Teachers, Guest Teachers and Samagra Shiksha Teachers, working in Govt. Schools of Chandigarh will be given age relaxation equal to the period rounded to nearby month they worked in Govt. Schools under Chandigarh Administration. This relaxation will be applicable to the above category of teachers for direct recruitment who are working in Education Department Chandigarh/Samagra Shiksha Chandigarh on closing date for submission of application.
- iv. Age relaxation to other categories will be given as per instructions of Government of India. No candidate will be accorded age relaxation and benefit of reservation unless he/she attaches the requisite certificate issued by competent authority at the time of document verification.

## 7. PROCEDURE FOR SUBMISSION OF ONLINE APPLICATIONS

1. Applications can be submitted only 'ONLINE' from 10.01.2024 (11.00 AM onwards) to 05.02.2024 (upto 05.00 PM) on the website i.e. <https://www.chdeducation.gov.in/>. However, last date for deposit of Application fee is 08.02.2024 (upto 02.00 PM).
2. Application fee (non-refundable) amounting to Rs.1000/- (Rs.500/- in case of SC) will be accepted through online mode upto 08.02.2024 (upto 02.00 PM). Persons with disability are exempted for payment of fee as per instructions issued by Govt. of India. Detailed instructions for submission of online applications and deposits of fee are available on the website <https://www.chdeducation.gov.in/>.
3. Education department, Chandigarh will accept fee through ON-LINE mode only. Fee submitted by any other mode will not be accepted.
4. The application fee paid by the candidates whose application is incomplete or those who have not submitted their application or whose application is rejected, will not be refunded.
5. After submission of online application, registration form will be generated. Candidate has to take out two printouts of the registration form and the same has to be brought on the date of verification of documents (if name exists in Merit list) along with original and photo copy of all documents. Print out of online application is NOT to be submitted either personally or through post.
6. Biometric verification may be carried out at the examination centre and at the time of joining of the applicant.
7. Candidates are advised not to disclose password to anybody.
8. For assistance in submission of online application and any clarifications, candidates can contact helpline. Details regarding helpline will be available from the start of date of submission of application i.e. 10.01.2024 at <https://www.chdeducation.gov.in/>
9. All the notices and updates will be uploaded on the website i.e. <https://www.chdeducation.gov.in> As such, candidates are advised to visit the site on regular basis and login their accounts for notices/ updates. No separate individual intimation through post/ email/ SMS will be sent.
10. Before applying for the post of Nursery Teachers (NTT), candidate must ensure that he/she fulfils all the eligibility conditions mentioned in the advertisement. Eligibility regarding qualification will be checked with reference to closing date for submission of applications.

## 8. SCHEDULE FOR DISPLAY OF LISTS AND CONDUCT OF WRITTEN TEST

ACTIVITY	DATE AND TIME
Online Filling and submission of applications.	10.01.2024 (11.00 AM onwards)
Last date for closing of online application	05.02.2024 (upto 05.00 PM)
Last date for deposit of Application Fee.	08.02.2024 (upto 02.00 PM)
Display of "fee confirmation list" of candidates who submitted application and fee within scheduled date.	15.02.2024

### Note:

1. All the candidates who will submit complete online application (along with photograph and scanned signatures) on or before closing date along with requisite fee will be issued admit cards to appear in Written Test without checking eligibility conditions. Eligibility of the candidates will be checked after declaration of result of Written Test as per details mentioned under selection procedure. Simply appearing in the written test does not give any right to the candidate for appointment.
2. Examination centres for written test will be notified at the time of downloading of admit card-cum-Roll No. slip. The candidates will report at the examination centre one and half hour before the scheduled time along with admit card-cum-Roll No. slip, latest photograph and ID proof.
3. Request for change of Examination Date, Exam Time, Examination centre and shift will not be entertained under any circumstances.
4. Selection will be made purely on the basis of merit in written test subject to fulfilment of eligibility conditions and simply appearing in the written test does not give any right to the candidate for appointment. As such, candidates are advised to ensure that they fulfill eligibility conditions for the post applied.

## 9. **GENERAL INSTRUCTIONS**

1. The number of vacancies advertised may vary as per requirement.
2. The candidates applying for the posts of Nursery Teachers (NTT) should ensure that they fulfil the eligibility conditions as per details mentioned in the advertisement. Their candidature will be provisional at all the stages of recruitment process i.e. acceptance of online applications, issue of admit cards and scrutiny of original documents. Eligibility status will be uploaded on the website in respect of those candidates who are called for scrutiny of original documents.
3. List of shortlisted candidates for documents verification along with schedule will be uploaded on the website. Eligibility status will be uploaded on the website in respect of those candidates who are called for scrutiny of original documents.
4. Mere issue of Admit Card or appearing in the written test or scrutiny of original documents does not imply that candidate is eligible for the post of Nursery Teachers (NTT). In case, any information is found wrong at any stage even after joining, the candidature will be cancelled without any notice.
5. Wherever the evaluation is in terms of grades, the candidate must attach the conversion scale. For equivalent qualifications, equivalence certificate issued on or before the closing date is to be submitted at the time of scrutiny of original documents.
6. Documents for claiming benefit of reserved category should be obtained from competent authority not less than Deputy Commissioner / Additional Deputy Commissioner/SDM/District Sainik Welfare Board/ Chief Medical Officer.
7. Education Department, Chandigarh reserves the right to cancel or modify the advertisement or part of it at any stage. The number of vacancies is provisional and subject to change.
8. Syllabus for written test will be uploaded on website <https://www.chdeducation.gov.in/> later on.
9. Education Department, Chandigarh reserves the right to cancel entire process of examination due to the administrative reasons(s) and in case of unfair means, cheating or other irregularities/malpractice noticed by Education Department, Chandigarh. The department also reserves the right to cancel or set up a new examination centre and direct the candidates to appear at that examination centre if required.
10. The candidates are advised to ensure that photograph affixed by them on the application form is latest. It is also to be ensured that signatures have been affixed at appropriate place.
11. The decision of Education Department, Chandigarh about the mode of selection to the post and eligibility conditions of applicant shall be final and binding. No correspondence will be entertained in this regard. The number of posts to be filled up may vary at any stage.
12. Benefit of reservation to EWS, EMS and PwBD candidates will be given as per Govt. of India and Department of Personnel, Chandigarh Administration instructions/guidelines.

Director School Education,  
Chandigarh Administration