



**UDUPI COCHIN SHIPYARD LIMITED (UCSL)**  
**(Formerly Tebma Shipyards Limited)**  
Ministry of Ports, Shipping and Waterways, Government of India  
**MALPE, KARNATAKA**

UCSL/IMS/HR/VN/F/11  
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20.09.2023

**RECRUITMENT OF SUPERVISORS, OFFICE ASSISTANTS AND BOOTH OPERATORS**  
**(ON CONTRACT) FOR UCSL**

Udupi Cochin Shipyard Limited (UCSL), Malpe in Karnataka State is a wholly owned subsidiary company of Cochin Shipyard Limited (CSL) invites online applications from experienced professionals for filling up of **SUPERVISORS, OFFICE ASSISTANTS and BOOTH OPERATORS (on five-year contract basis)** at Malpe, as per details below:

**I. Name of Posts, Trade, Educational Qualification and Experience:**

**TABLE 1**

| <b>Sl No</b> | <b>Name of Posts &amp; Trade</b>       | <b>Educational Qualification &amp; Experience</b>   |
|--------------|--|---|
| 01           | SUPERVISOR<br>(Hull - Quality Control) | <b><u>Educational qualification:</u></b><br>a) 3-year Diploma in Mechanical Engineering with 60% marks from a State Board of Technical Education. Post diploma qualification in NDT will be an added advantage. Or<br>b) ITI in welding trade from a state recognised industrial training institute.<br><br><b><u>Experience:</u></b><br>For the education qualification specified at category a) 7 years of experience in a shipyard or a yard engaged in construction of offshore platforms, or a registered EPC company in the welding function. The last 2 years of experience shall be in supervisory capacity in the fabrication/quality control department.<br>For the education qualification specified at category b) 15 years of experience in industries as mentioned above, in the fabrication and welding department out of which the last 3 years should be in the supervisory capacity. The number of welding Qualification tests passed (positions 3g or above, base materials etc) during the tenure as welder will be considered as an added qualification. |

| Sl No | Name of Posts & Trade                      | Educational Qualification & Experience  |
|-------|--|---|
| 02    | SUPERVISOR<br>(Electrical Quality Control) | <p><b><u>Educational qualification:</u></b><br/> a) 3-year Diploma in Electrical/ Electrical &amp; Electronics / Electronics/Electronics &amp; Communication / Electronics &amp; Instrumentation Engineering with 60% of marks from a State Board of Technical Education.<br/> b) ITI in Electrician/electronic Mechanical trade from a state recognised Industrial training institute.</p> <p><b><u>Experience:</u></b><br/> For the education qualification specified at category a) 7 years post qualification experience in Electrical – QC in a Ship Building yard or Ship Repair yard or a yard engaged in construction/repair of offshore platforms or a registered EPC company.<br/> For the educational qualification specified at category b) 15 years of experience, in the above functions of a similar industry as above., out of which the last 3 shall be in the supervisory capacity.</p> <p><b><u>Desirable:</u></b><br/> The candidate should have good communication skills in English and Hindi</p> |
| 03    | SUPERVISOR<br>(HSE)                        | <p><b><u>Educational qualification:</u></b><br/> 1) 3-year Diploma in any stream of engineering.<br/> 2) One Year Diploma in Industrial Safety Engineering, preferably from any Government Institutions.</p> <p><b><u>Experience:</u></b><br/> Five years of practical work experience in Health safety and Environment in Shipyard/ Marine/ Construction/ engineering industry/Oil &amp; Gas/ manufacturing Industry.</p> <p><b><u>Desirable:</u></b><br/> Should have good communications in Hindi and English.</p>   |
| 04    | SUPERVISOR<br>(Hull - Fabrication)         | <p><b><u>Educational qualification:</u></b><br/> a) 3-year Diploma in Mechanical Engineering with 60% marks from a State Board of Technical Education. Or<br/> b) ITI in sheet metal worker trade /bench fitter/ Fitter trade from a state recognised industrial training institute.</p> <p><b><u>Experience:</u></b><br/> For the education qualification specified at category a) 7 years of experience in a shipyard or a yard engaged in construction of offshore platforms, or a registered EPC company in the fabrication. The last 2 years of experience shall be in the supervisory capacity in the fabrication function.<br/> For the education qualification specified at category b) 15 years of experience in an organisation as mentioned above, out of which the last 3 years shall be in the supervisory capacity.</p>   |

| Sl No | Name of Posts & Trade          | Educational Qualification & Experience  |
|-------|--------------------------------|---|
| 05    | SUPERVISOR<br>(Hull - Welding) | <p><b><u>Educational Qualification:</u></b><br/> a) 3-year Diploma in Mechanical Engineering with 60% marks from a State Board of Technical Education. Or<br/> b) ITI in sheet metal worker trade /bench fitter/fitter trade from a state recognised industrial training institute.</p> <p><b><u>Experience:</u></b><br/> For the education qualification specified at category a) 7 years of experience in a shipyard or a yard engaged in construction of off shore platforms, or a registered EPC company in the welding function. The last 2 years of experience shall be in supervisory capacity in the welding department.<br/> For the education qualification specified at category b) 15 years of experience in a shipyard or heavy engineering industry, out of which the last 3 years shall be in the supervisory capacity. The number of welding qualification tests passed (positions 3g or above, base materials etc) during the tenure as welder will be considered as an added qualification.</p> |
| 06    | SUPERVISOR<br>(Hull-Outfit)    | <p><b><u>Educational Qualification:</u></b><br/> a) 3-year Diploma in Mechanical Engineering with 60% marks from a State Board of Technical Education.<br/> b) ITI in welding trade from a state recognised industrial training institute.</p> <p><b><u>Experience:</u></b><br/> For the education qualification specified at category a) 7 years of experience in a shipyard or a yard engaged in construction of offshore platforms, or a registered EPC company in the welding function. The last 2 years of experience shall be in supervisory capacity in the welding department.<br/> For the education qualification specified at category b) 15 years of experience in the type of industry as above, out of which the last 3 years shall be in the supervisory capacity. The number of welding qualification tests passed (positions 3g or above, base materials etc) during the tenure as welder will be considered as an added qualification.</p>  |
| 07    | SUPERVISOR<br>(Piping)         | <p><b><u>Educational Qualification:</u></b><br/> a) 3-year Diploma in Mechanical Engineering with 60% marks from a State Board of Technical Education.<br/> b) ITI in Plumber trade from a state recognised industrial training institute.</p> <p><b><u>Experience:</u></b><br/> For the education qualification specified at category a) 7 years of experience in a shipyard or a yard engaged in construction of offshore platforms, or a registered EPC company in the Pipe fabrication/erection. The last 2 years of experience shall be in the supervisory capacity in the piping function.<br/> For the education qualification specified at category b) 15 years of experience, in the pipe fabrication and erection department of a similar industry as above., out of which the last 3 shall be in the supervisory capacity.</p>   |

| Sl No | Name of Posts & Trade      | Educational Qualification & Experience   |
|-------|----------------------------|--|
| 08    | SUPERVISOR<br>(Electrical) | <p><b><u>Educational Qualification:</u></b><br/> a) 3-year Diploma in Electrical/ Electrical &amp; Electronics / Electronics/Electronics &amp; Communication / Electronics &amp; Instrumentation Engineering with 60% of marks from a State Board of Technical Education.<br/> b). ITI in Electrician/electronic Mechanic trade from a state recognised Industrial training institute.</p> <p><b><u>Experience:</u></b><br/> For the education qualification specified at category a) 7 years of experience in a shipyard or a yard engaged in construction of offshore platforms, or a registered EPC company in the Electrical/automation/control function. The last 2 years of experience shall be in the supervisory capacity in the Electrical/automation/control function.<br/> For the education qualification specified at category b) 15 years of experience, in the above functions of a similar industry as above., out of which the last 3 years shall be in the supervisory capacity.</p> |
| 09    | SUPERVISOR<br>(Finance)    | <p><b><u>Educational Qualification:</u></b><br/> Bachelor's Degree in Commerce or Business Administration with minimum 60% of marks from a recognized University</p> <p><b><u>Experience:</u></b><br/> The candidate should have minimum 7 years post qualification experience in relevant field, out of which 2 years as Supervisor / Accountant of Finance functions in a Shipyard or Engineering Company or Commercial Organization or Government/Semi Government Company / Establishment. Experience shall be in matters relating to following functions: Verification of invoices with respect to passing of bills and their processing. Verification of various price comparison statements as related to tenders and its accounting of EMD and release of same Working Knowledge on Taxation- GST/ Income Tax Preparation of financials &amp; various MIS Reports.</p> <p><b><u>Desirable:</u></b><br/> Proficiency in Computer Applications like SAP, MS Project, MS Office etc</p>            |

| SI No | Name of Posts & Trade      | Educational Qualification & Experience  |
|-------|----------------------------|---|
| 10    | SUPERVISOR (HR)            | <p><b><u>Educational Qualification:</u></b><br/>Bachelor's Degree in Arts (other than Fine Arts/ Performing Arts) or Science or Commerce or Computer Applications or Bachelor of Social Work, Business Administration, with minimum 60% of marks from a recognized University</p> <p><b><u>Experience:</u></b><br/>Minimum 7 years post qualification experience in matters relating to human resource/ Labour welfare/ contract labour act, Office work, maintenance of files, registers and records in a Public / Private sector /Commercial Organization.</p> <p><b><u>Desirable:</u></b><br/>Proficiency in Computer Applications like MS Office, Etc</p> |
| 11    | SUPERVISOR (Painting)      | <p><b><u>Educational Qualification:</u></b><br/>The candidate should have passed minimum Matriculation examination. Any higher educational qualification will be an added advantage. Any certification in surface protection will also be considered as an added advantage.</p> <p><b><u>Experience:</u></b><br/>Should have 15 years of practical experience as a blaster/ painter / supervisor in surface preparation and painting field, out of which the last 3 years shall be in the supervisory capacity.<br/>Shipyards experience is value added</p>   |
| 12    | OFFICE ASSISTANT (Finance) | <p><b><u>Educational Qualification:</u></b><br/>Bachelor's Degree in Commerce or Bachelors of Business administration, with minimum 60% of marks from a recognized University</p> <p><b><u>Experience:</u></b><br/>The candidate should have minimum two years post qualification experience in matters relating to Office work, Data entry, Record and Report Generation, maintenance of files, registers and records in a Public or Private sector Commercial Organization</p> <p><b><u>Desirable:</u></b><br/>Proficiency in Computer Applications like MS Office, Excel, Tally</p>  |

| SI No | Name of Posts & Trade  | Educational Qualification & Experience   |
|-------|--|--|
| 13    | OFFICE ASSISTANT (Operations, Planning, Materials, QC&HSE, Design) | <p><b><u>Educational Qualification:</u></b><br/>Bachelor's Degree in Arts (other than Fine Arts/ Performing Arts) or Science or Computer Applications with minimum 60% of marks from a recognized University</p> <p><b><u>Experience:</u></b><br/>The candidate should have minimum two years post qualification experience in matters relating to Office work, Data entry, Record and Report Generation, maintenance of files, registers and records in a Public / Private sector Commercial Organization.</p> <p><b><u>Desirable:</u></b><br/>Proficiency in Computer Applications like MS Office, Excel</p> |
| 14    | BOOTH OPERATOR (Painting)  | <p><b><u>Educational Qualification:</u></b><br/>ITI in sheet metal worker/ Electrician/ fitter/painter trade from a State Board of Technical Education.</p> <p><b><u>Experience:</u></b><br/>The candidate should have a minimum 3 years' experience in any manufacturing/construction industry, where semi-automatic equipments are employed for production.</p> <p><b><u>Desirable:</u></b><br/>Experience in blasting and painting will be an added advantage.</p>  |

**II. Important Dates:**

Commencement of online Application : 20.09. 2023  
Last Date of online Application : 10.10 2023

**III. Name of Posts, Trade, No. of Vacancies and Reservation:**

**TABLE 2**

| SI No        | Name of Posts & Trade             | UR        | SC        | ST       | EWS      | Total     |
|--------------|-----------------------------------|-----------|-----------|----------|----------|-----------|
| 1            | Supervisor                        | 11        | 5         | 1        | 1        | 18        |
| 2            | Office Assistant, Booth Operators | 7         | 6         | 2        | 1        | 16        |
| <b>Total</b> |                                   | <b>18</b> | <b>11</b> | <b>3</b> | <b>2</b> | <b>34</b> |

- a) UCSL reserves the right to increase / decrease the number of vacancies or not to fill up any of the vacancies or cancel the recruitment process, as per its requirement.

**IV. Period of Contract:**

- a) All posts above are temporary in nature and for a maximum period of **five years** subject to project requirements and individual performance.

**V. Remuneration & Place of Posting:**

- a) The remuneration details for all the posts are as under: -

**TABLE 3**

|                                     | Supervisor<br>(TS1) | Workman<br>(Office Assistant)<br>(TW2) | Workman<br>(Booth Operator)<br>(TW3) |
|-------------------------------------|---------------------|--|--------------------------------------|
| Basic                               | 28000               | 12200                                  | 13170                                |
| Fuel reimbursement                  | 3200                | 1600                                   | 1600                                 |
| Washing Allowance                   | 0                   | 500                                    | 500                                  |
| Periodical Allowance                | 1000                | 0                                      | 0                                    |
| Internet Allowance                  | 700                 | 0                                      | 0                                    |
| Professional Development Allowance  | 0                   | 0                                      | 0                                    |
| Special Allowance                   | 7750                | 3700                                   | 6900                                 |
| <b>Consolidated Pay (Per Month)</b> | <b>40650/-</b>      | <b>18000/-</b>                         | <b>22170/-</b>                       |

- b) The posting shall be at UCSL/ any other UCSL units/project sites as desired by UCSL. However, depending upon project requirements, the candidates are liable to be transferred within different units of UCSL. The appointment to the posts carries with it the obligation to serve in any department of UCSL or on-board ships or in any of the units / work sites/ projects undertaken in any part of India or abroad as the case may be.

**VI. Age:**

- a) **The upper age limit prescribed for Supervisor shall not exceed 45 years as on 20.09.2023, i.e. applicants should be born on or after 21.09.1978.**
- b) **The upper age limit prescribed for Office Assistant shall not exceed 30 years as on 20.09.2023, i.e. applicants should be born on or after 21.09.1993.**
- c) **The upper age limit prescribed for Booth Operator shall not exceed 35 years as on 20.09.2023, i.e. applicants should be born on or after 21.09.1988.**
- d) The upper age limit is relaxable by 5 years for SC/ST candidates in posts reserved for them.

- e) The upper age limit shall be relaxable for Persons with Benchmark Disabilities (PwBD) & Ex-servicemen as per Government of India guidelines subject to a maximum age of 50 years for Supervisor.
- f) The upper age limit shall be relaxable for Persons with Benchmark Disabilities (PwBD) & Ex-servicemen as per Government of India guidelines subject to a maximum age of 45 years for Office Assistant.
- g) The upper age limit shall be relaxable for Persons with Benchmark Disabilities (PwBD) as per Government of India guidelines subject to a maximum age of 50 years & for Ex-servicemen as per Government of India guidelines subject to a maximum age of 45 years for Booth operator.

**VII. Method of Selection :**

Applicants meeting the requirements shall be shortlisted and will be called for I phase selection process on stipulated date. UCSL reserves the right to scrutinize applications for the posts and prepare shortlist of candidates based on meeting eligibility requirements ascertained through the certificates submitted and only such shortlisted candidates shall be permitted to attend the selection process.

**A. Supervisors:**

a) The method of selection shall include a PowerPoint Presentation and Personal Interview. Candidates who are provisionally short-listed for the posts shall be required to do the Power Point Presentation highlighting their work experience (duration of not more than ten minutes). The work experience shall be assessed by selection committee based on the documents submitted by the candidates and the power point presentation on work experience. Based on the Power Point Presentation, the candidates shall be further short-listed for Personal Interviews. Only candidates who are meeting the notified work experience and job requirements shall be permitted to attend Personal Interview. The marks shall be assigned to the short-listed candidates based on the following parameters for final selection:

|   |                   |
|---|-------------------|
| • Power Point Presentation on work experience | : 80 marks        |
| • Personal Interview                          | : 20 marks        |
| <b>Total</b>                                  | <b>:100 marks</b> |

**B. Workmen:**

a) The method of selection shall include **Phase I - Objective type test** and **Phase II Practical Test/Descriptive Test for Workmen (Office Assistant and Booth Operator)**, Accordingly, the weightages are assigned to the following parameters for the final selection:

|                          |                    |
|--------------------------|--------------------|
| ➤ Objective              | - 60% weightage    |
| ➤ Practical//Descriptive | - 40% weightage    |
| <b>Total</b>             | <b>- 100 Marks</b> |

b) Candidates who successfully complete the certificate verification shall be shortlisted to attend Phase I Objective and Phase-II Practical /Descriptive test.

c) The minimum pass mark each for Phase I Objective as well as Phase II Practical/ Descriptive tests shall be as below: -

For Unreserved posts & for EWS candidates– 50 % of Total Marks of each test,  
For SC/ST candidates – 40% of Total Marks of each test only for vacancies reserved for SC/ST.



- d) Rank lists for each post shall be prepared based on marks secured by the candidates meeting the notified eligibility requirements and who pass in both Phase I – Objective and Phase –II Practical / Descriptive tests. In case, same aggregate marks are secured by more than one candidate, marks scored in the trade part of the Objective type test shall be the basis of determining the order of rank list. In case of a tie thereafter, relative merit shall be decided based on seniority in age.
- e) Depending upon the number of applications received, UCSL reserves the right to scrutinise applications for various posts and prepare shortlist of candidates based on meeting eligibility requirements ascertained through the certificates submitted by the applicants through the email at career@udupicsl.com and only such shortlisted candidates may be permitted to attend the selection process.

### VIII. Conditions:

#### a) Reservation

- (i) Government of India Directives on reservation shall apply.
- (ii) Applicants belonging to EWS category should produce a valid Income and Asset Certificate issued by any of the following authorities in the prescribed format. This certificate shall only be accepted as proof of applicant's claim as belonging to EWS, failing which their candidature shall not be considered against reservation under EWS category:-
- District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/ 1st Class Stipendary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
  - Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
  - Revenue Officer not below the rank of Tahsildar and
  - Sub-Divisional Officer or the area where the candidate and/or his family normally resides.
- (iii) Applicants belonging to SC or ST or OBC (Non Creamy Layer), should produce a valid recent community certificate issued by the Revenue Authority not below the rank of the Tahsildar, failing which their candidature will not be considered against the reserved posts, and for other concessions/relaxations applicable to the categories.

#### b) Qualification

- (i) The minimum qualification stipulated for all the posts must be from an Institute / Examination Board recognized by AICTE / appropriate statutory authority / State / Central Government.
- (ii) Those applicants having qualifications equivalent to any of the prescribed qualifications should submit Equivalency Certificate issued by the competent authority and without such certificate, their candidature shall not be considered.

#### c) Experience

- (i) **Experience acquired after the date of passing of the qualification stipulated as per the above requirements shall only be considered. Period of post qualification experience shall be reckoned as on 20.09.2023.**

- (ii) Training period in any organization shall not be counted as work experience, including the period of executive training, management training, apprentice training, advanced training or any other training.
- (iii) Applicants who are presently working in any company (Private / Public sector/ Govt), in the absence of experience certificate, should submit copy of **Appointment / Offer letter issued by the company, latest Pay Slip / copy of last Pay drawn as proof of experience. For past employment, experience certificate indicating the date of joining as well as relieving should be submitted.** During the certificate verification process, the candidates should produce all certificates in original to establish the experience claimed in their online application, failing which they shall not be considered for further selection.
- (iv) Applicants who are Ex-servicemen should submit Discharge Certificate / Book/ Pension Payment Order from the Armed Forces. Those ex-servicemen having qualification endorsed in their Discharge Certificate/ Book should have working experience in the relevant trade in the Armed Forces. Such qualification acquired during service period shall also be considered for calculation of post qualification experience. Ex-servicemen claiming equivalency of qualification should produce the certificate of equivalency or endorsement in the Discharge certificate of the same with authority (refer order issued by the Govt. of India), should produce certificates indicating qualification and work experience in the relevant trade in the Armed Forces, as proof of experience and produce the same during certificate verification process. They should produce experience certificate from the authorities concerned, failing which their candidature shall not be considered.
- (v) Applicants should clearly specify the nature of work performed and duties, responsibilities handled in the respective jobs, as well as experience certificate in proof of the same shall be uploaded while submitting their application for the posts notified.
- (vi) **Applicants who are in the final year of contract on rolls of UCSL as on date of this vacancy notification are also eligible to apply, subject to meeting all other notified requirements. Those who are in the first year and second year of contract are not eligible to apply for the same post.**

**d) Application Fee - Nil**

**e) How to Apply:**

- (i) Applicants should go through the User Manual and FAQ published in the link [www.cochinshipyard.in](http://www.cochinshipyard.in) (Career page→ UCSL, Malpe) before filling the online application. The application consists of two phases – One time Registration and Submission of application against the post applicable. Applicants should not submit more than one application. Application once submitted shall be final.
- (ii) Applicants meeting the notified requirements may do the **One-time Registration in the SAP Online portal and submit their application.** The facility to submit their application can be accessed through the website [www.cochinshipyard.in](http://www.cochinshipyard.in) (Career page→ UCSL, Malpe) from **20.09.2023 to 10.10.2023.** **Application submitted direct or by any other mode shall not be accepted.**

- (iii) Applicants should ensure that all certificates towards proof of age, educational qualification, experience, caste, disability etc and a recent passport size colour photograph are uploaded in the SAP online application portal, failing which their candidature shall not be considered and shall be rejected.
- (iv) Applicants should ensure that all the entries in the online application have been correctly filled in and application submitted successfully. Change in the data provided in the application after final submission of the same through online will not be considered. **Filling of garbage/junk details in any of the fields can lead to rejection of application.**
- (v) Application must be complete in all respects as per this Advertisement Notification. **Please note that incomplete applications /withdrawn applications / applications in draft status shall not be considered.** On successful submission of the application, the status of the application shall be shown as "**In process**". After submission of the application, the candidate shall log in to My Applications and ensure that the application status is "**In process**" to ensure the process is complete.
- (vi) **After applying through online, applicants should retain a soft copy/ printout of the online application containing the unique registration number generated by the system for their reference. It is important to note that, the unique registration number shall be obtained only upon successful submission of online application.** The Registration Number on the online application should be quoted for any correspondence with UCSL.
- (vii) **Applicants need not send the online application print out/ certificates by post to Udupi Cochin Shipyard Limited.**
- (viii) The website shall remain functional for the purpose of submitting applications from **20.09.2023** and the last date for submission of applications through online is **10.10.2023**. In order to avoid heavy traffic in website on the last date that may result in non-submission of application, applicants are advised to log in to CSL website and submit applications well in advance before the last date. Those who apply on the last date of application may not get any troubleshooting assistance / technical support in the SAP application portal after 1600 hrs.

**f) General**

- (i) **Applicants are advised to make sure that they are meeting the eligibility requirements as per the vacancy notification for the posts before submitting the applications.**
- (ii) Definition of Ex-serviceman: - Ex-serviceman is a person
  - (a) Who has served in any rank whether as combatant or non-combatant in a Regular Army, Navy and Air Force of the Indian Union, and
    - (i) Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension; or
    - (ii) Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
    - (iii) Who has been released from such service as a result of reduction in establishment;

- (b) Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service; Or
  - (c) Personnel of Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension; Or
  - (d) Personnel, who were on deputation in Army Postal Service for more than six months prior to 14<sup>th</sup> April, 1987; Or
  - (e) Gallantry award winners of the Armed Forces including personnel of Territorial Army; Or
  - (f) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.
- (iii) UCSL reserves the right to call for any additional documentary evidence from candidates in support of educational qualification/experience/other notified eligibility requirements as indicated in their application, and information / replies to such queries should be only through the e-mail [career@udupicsl.com](mailto:career@udupicsl.com). However, UCSL shall not be responsible for any delay/non-receipt of such e-mails within the stipulated date and time. Replies to any such queries received after the stipulated date and time shall not be considered, and no further correspondence shall be entertained in this regard.
- (iv) Original Certificates of the short-listed candidates shall be verified at the time of joining or at any other stage as decided by UCSL. Candidature is purely provisional subject to verification of original certificates in proof of age, qualification, experience, caste, disability, medical fitness etc and meeting the notified eligibility requirements. At the time of certificate verification/joining, if the candidates short-listed are found not meeting the eligibility requirements or fail to produce certificates in original or if at any stage, it is found that any information furnished by the candidate is false/incorrect or there has been suppression of facts and information, the candidate shall not be considered for selection and candidature/ appointment will be cancelled/rejected without further notice.
- (v) **No correspondence regarding the rejection of application in case of ineligibility shall be entertained.**
- (vi) **No TA/DA shall be paid to the candidates for attending the selection process.**
- (vii) **Call letters shall not be sent to short-listed candidates by post.** They shall be informed by e-mail. **Schedule of the selection shall be intimated to the shortlisted applicants through E-mail/CSL website [www.cochinshipyard.in](http://www.cochinshipyard.in) (Career page → UCSL, MALPE)/ UCSL website [www.udupicsl.com](http://www.udupicsl.com) (Career page).** Candidates are requested to frequently check the above websites for updates related to the selection.
- (viii) Mere submission of application through, and Issue of call letter for the selection process shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion or does not constitute an offer of appointment, and will not entitle the applicant to any claim for employment in UCSL.
- (ix) The vacancies are purely on contract basis for a specific period and UCSL is not liable to offer appointment during or after the completion of contract period of the selected candidates.

- (x) The candidates short-listed for appointment should undergo a medical examination in the hospitals as prescribed by UCSL. The reports of such medical examination may be examined by UCSL prescribed Doctor and the appointment of the candidate is subject to certification of medical fitness.
- (xi) UCSL shall not bear any liability on account of salary/leave salary/gratuity/pension contribution etc, if any of previous employment of any candidate already working in Government/Public Sector Undertakings.
- (xii) Rank lists shall be maintained for all posts and shall be operated only in the event of occurrence of a vacancy during the validity period of the rank list. The validity period of the rank list shall be up to 18 months from the date of reporting of the last candidate, from the list of candidates advised to join on publication of the result, unless a fresh notification for the same post is issued. Vacancy which arose as stated above shall not be treated as a fresh vacancy.
- (xiii) The number of posts indicated in this notification is based on existing requirement and shall vary depending on the future requirements, and the vacancies that may arise during the validity period of the rank list shall be filled up from that rank list at the discretion of the UCSL.
- (xiv) Notwithstanding the above or any other conditions, UCSL reserves the right not to fill up the vacancies notified. Further, the filling up of the notified vacancies shall be subject to the suitability of candidates in the rank list, availability of projects and job requirements. UCSL reserves the right to restrict/ alter/cancel/modify the recruitment process, if need so arises.
- (xv) Submission of application shall be considered as unconditional acceptance of all terms and conditions of this vacancy notification by the applicant.
- (xvi) All documents related to this selection shall be preserved for a period of two years from the date of publication of results.
- (xvii) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in the Courts/Tribunals/Forums at Ernakulam and such Courts/ Authorities shall have sole and exclusive jurisdiction.
- (xviii) Any amendment, modification or addition to this advertisement shall be published in the CSL/UCSL websites only.
- (xix) For any further clarification related to the advertisement and conduct of selection, please contact us e-mail [career@udupicsl.com](mailto:career@udupicsl.com).

**“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”  
“ONLY INDIAN NATIONALS NEED APPLY”**

Sd/-  
MANAGER (HR&IR)