



SIKKIM PUBLIC SERVICE COMMISSION
OLD TOURISM COMPLEX, M.G. MARG, GANGTOK, SIKKIM - 737101
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Email: spsc-skm@nic.in

Website: www.spsc.sikkim.gov.in

Advertisement No.: 26/SPSC/EXAM/2023

Dated: 23/08/2023

Applications are invited from eligible local candidates for filling up 15 (fifteen) posts of Stenographer Grade- III on temporary-regular basis in Level- 11 of the Pay Matrix under Sikkim Government Stenographer's Service, Government of Sikkim, through Direct Recruitment. All applications are to be made online at the Commission's website www.spsc.sikkim.gov.in

However, during the period of Probation/Apprenticeship/Training, pay shall be governed by Notification No. 489/GEN/DOP dated: 31.10.2011.

1. DISTRIBUTION OF VACANCIES:

Sl. No.	Reservation Category	No. of posts
1.	Unreserved (UR)	02 (two)
2.	Bhutia - Lepcha (BL)	02 (two)
3.	Bhutia - Lepcha (BL) - (Women)	01 (one)
4.	Other Backward Classes - Central List	02 (two)
5.	Other Backward Classes - State List	01 (one)
6.	Other Backward Classes - State List - (Woman)	01 (one)
7.	Scheduled Tribe (ST) (LIMBOO & TAMANG)	02 (two)
8.	Scheduled Caste (SC)	01 (one)
9.	Primitive Tribe (PT)	01 (one)
10.	Most Backward Classes - State List (MBC - SL)	01 (one)
11.	Weaker Section of the Society (WSS)	01 (one)
TOTAL :		15 (Fifteen)

2. IMPORTANT DATES:

Last date for Submission of Applications:	30 / 09 / 2023
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3. ELIGIBILITY CONDITIONS:

(A) Minimum Educational Qualification:

i)	Degree from a recognized University
ii)	02 (two) years Secretariat Course OR 01 (one) year Shorthand course with at least six months basic computer course.

(B) Other Qualifications:

(a)	Must be able to read, write and speak in one of the State languages.
(b)	Must be conversant with local customs and traditions of Sikkim.

(C) Age Limit:

Should have attained the age of 21 years, but should not have exceeded 40 years as on 31.07.2023 , in terms of Notification No: M(3)/(55)/GEN/DOP/Pt.III dated: 03/07/2017.

(D) Required Documents:

(a)	Candidate must be in possession of either Sikkim Subject Certificate or Certificate of Identification issued by the competent authority under relevant orders of the State Government.		
(b)	Category Certificate issued by the competent authority of the Government of Sikkim.	(c)	Should have Valid Local Employment Card issued by the appropriate authority of the Government of Sikkim.
(d)	No Objection Certificate from the Head of Department in case of employed candidate.	(e)	Marital Status certificate (for female candidate). In case of married women candidate, COI/SSC of Husband should be enclosed.

4. **SCHEME OF EXAMINATION:** Candidates are advised to refer to **APPENDIX - I** for Detailed Scheme and pattern for the Written Examinations. The syllabus can be downloaded from the Sikkim Public Service Commission website.
5. Candidate should go through the advertisement and **read the instructions provided on the website carefully before applying online. Applications received through any other mode shall not be accepted and shall be summarily rejected.**
6. The candidates are advised to apply online from our website <http://spsc.sikkim.gov.in/> on or before the stipulated date and time. Application submitted thereafter will not be accepted and SPSC shall not be responsible for the same.
7. Application fee amounting to **Rs 200/-** only may be paid online through Net Banking or credit and debit card, (Visa/MasterCard). The amount once deposited shall not be refunded or adjusted against any other purpose.
8. E-Admit Cards can be downloaded and printed by the eligible candidates after a Notice for the same is published by the Commission in the official website of the Commission.
9. Candidates are directed to bring a Photo Identity proof like (Aadhaar Card, Voters Card, Driving License) along with valid e-Admit cards in the examination centre for proof of identity.
10. Those candidates who qualify in the written examination will be called for the scrutiny of documents. Short listed candidates are required to submit attested Photocopies of all relevant documents on the dates specified by the Commission.
11. No TA/DA is admissible for attending the examination.
12. Admission to all the stages of examination for which candidates are admitted by the Commission viz. Written Examination shall be purely provisional and subject to satisfying the prescribed eligibility conditions. If, on verification at any stage of the examination process, it is found that candidates do not fulfil any of the eligibility conditions, their candidature for the post shall be cancelled by the Commission without notice.
13. The Commission shall entertain application on review or RTI/Correspondence only after the entire process of recruitment is complete.
14. **Any further instructions/Corrigendum/Addendum shall be uploaded only on Sikkim Public Service Commission website.**

Sd/-
Secretary
Sikkim Public Service Commission

Memo No. 76-79/SPSC/7(1)NG(D)2006

Dated: 23/08/2023.

Copy forwarded for information to:

1. The Director, IPR Department, Government of Sikkim for publication & information.
2. The Secretary, DOP, Government of Sikkim.
3. Notice Board for general information and
4. File


Controller of Examinations
Sikkim Public Service Commission.