

Application No.....
(For Office Only)

Advt. No.....



DAMODARAM SANJIVAYYA NATIONAL LAW UNIVERSITY

(Estd. under Govt of A.P. Act No. 32 of 2008)

“NYAYAPRASTHA”, Sabbavaram, Visakhapatnam 531035, Andhra Pradesh, India

E-mail: registrardsnlu@gmail.com, Website: www.dsnlu.ac.in

APPLICATION FORM FOR NON-TEACHING POST

(Please read the instructions on website before filling)

*Affix Recent
Passport size
Photograph*

Post Applied for:	
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1. Registration fee (Non-Refundable)

DD Number	Date	Amount (in Rs.)	Name of the Bank	Issuing Branch

2. Personal Details (in Capital Letters)

2. Personal Details (in Capital Letters)				Sl. No. of Proof enclosed
Full Name (as per SSC certificate)				
Date of Birth (DD/MM/YY)		Age (In years)		
Gender (Male/Female)		Marital Status		
Nationality		Religion		
Category [SC/ST/BC(A/B/C/D/E)/OC/ PH(VH)/OH/HH]		Caste		
Father's Name				
Mother's Name				
Particulars of physical disability, if applicable				
Aadhar No.				

3. Address (in Capital Letters):

Mailing Address		Permanent Address	
Pin Code:		Pin Code:	
Email			
Phone No.		Mobile	

4. Present Position:							Sl. No. of Proof enclosed
Designation	University / Institution	Temporary / permanent	Basic Pay (Rs.)	Gross Pay/ Total Salary p.m.(Rs.)	Increment Date	Retirement Date	

5. Educational Qualifications (from Matriculation onwards):						Sl. No. of Proof enclosed
Name of the Degree / Exam	University/Institution / Board	Year of passing	% of Marks	Division/ Class/GPA	Subjects	
SSC						
Intermediate						
Degree						
Post Graduate						
Other Qualification						
Please add additional sheet, if required, retaining the above tabular format.						

6. Technical Qualifications :						Sl. No. of Proof enclosed
Name of the Degree / Exam	University/Institution / Board	Year of passing	% of Marks	Division/ Class/GPA	Subjects	
English Typing (Lower / Higher)						
Telugu Typing (Lower / Higher)						
DCA						
PGDCA						
Other Qualification						

7. Administrative Experience : (Enclose additional sheet, if required, in the same format)					Sl. No. of Proof enclosed
University / Institution	Designation of Post Held	Nature of Assignment	Temporary / Permanent	Length of Service	

8. Additional information, if any, in support of the application (Please add additional sheet, if required)	Sl. No. of Proof enclosed

9. Name of Referees:	
Referee 1: Name and address	Referee 2: Name and address
Pin Code:	Pin Code:
Phone No.	Phone No.
E-mail:	E-mail:

10. Declaration:	
I hereby declare that all the entries made by me in this application are true to the best of my knowledge and belief. If anything is found false at any stage, my candidature may be cancelled without assigning any reason thereof.	
Date: _____	Signature of applicant
11. Endorsement by the Employer (For in-service candidates only)	
<p>Forwarded to: The Registrar Damodaram Sanjivayya National Law University NYAYAPRASTHA, Sabbavaram, Visakhapatnam-531035 Andhra Pradesh, India</p> <p>The applicant Mr./Ms. _____, who has submitted this application for the post of _____ is in the post of _____ in a temporary / permanent capacity with effect from _____ in this institution / organization. She /He is drawing Basic Pay / Pay of Rs. _____ in the scale of _____.</p> <p>Further, it is certified that no disciplinary / vigilance case has ever been held or contemplated or is pending against the said applicant. There is no objection for his/her application is being considered by the Damodaram Sanjivayya National Law University.</p> <p>Date: _____ (Signature of the forwarding authority with seal)</p>	

12. List of Enclosures	
1.	6.
2.	7.
3.	8.
4.	9.
5.	10.